

SAN JUAN COUNTY FIRE DEPARTMENT

ISSUING ID BADGES:

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Policy Statement

Every member of the fire department will be issued four ID's. All members are required to visibly display a System ID badge on **all incidents and while on** duty. Failure to comply with this requirement may be subject to minor offense discipline policies.

One System ID Badge is to be kept visible to the public on the members' turnout coat. The second badge is to be kept visible to the public on the members EMS/Wildland PPE. The third is to be kept on the uniform shirt while on duty. The remaining badge location is left to the discretion of the member; it is recommended that this ID be kept in the member's wallet.

Every ID Badge will give the Fire & EMS qualification designation of the member. EMS and Fire skills will be identified by color. Officer, cadet and observer status will be uniformly identified. Velcro shall be affixed to the back of the ID Badge to accommodate the member's accountability tag.

It will be each member's responsibility to maintain his or her ID Badges, if missing, or in need of replacement, the member must immediately report this to their district chief. The district chief is responsible for ensuring that the member receives new badges in no more than two weeks.

District chiefs shall approve any riders or observers; an ID Badge will be issued. This will be a generic ID Badge without a picture, stating OBSERVER or STUDENT.

Every ID has an expiration date. This date should be congruent with the individuals Firefighter or EMT certification. For individuals without such certifications, their ID should be set to expire three years from the date of issue.

To receive tags, each individual must fill out the Badge ID form. The Chief will determine what fire color is appropriate. The Chief will sign the bottom of each form, verifying the information on the form is correct.

When a member changes rank or training status, new tags will be issued to that individual. The Chief or designated officer is responsible for verifying new information for that individuals ID tag.