

# SAN JUAN COUNTY FIRE DEPARTMENT

## **ELECTIONS:**

**Policy Number: SJCFD 101-04**

**Issue Date: October 2008**

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## **Policy Statement**

Elections shall be held for the purpose of electing Officers and Members of Boards.

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All votes in elections shall be by written ballot, unless only one (1) candidate has been nominated.

All District Chief Officers and Captains shall be elected by a majority vote of all non-probationary members of that district.

The District Chief or designate shall cause to be notified, all active members of the District, of an election meeting.

In the case of a vacancy in an office or on the Personnel Board, due to resignation or removal, an election shall be held within thirty (30) days of the vacancy.

Any officer elected in mid term shall only serve the remainder of the current term.

No person shall be nominated for an office unless that person meets all the qualifications for that office or as otherwise defined here-in.

All elections shall be reviewed by and be subject to approval by the Fire Chief.

All ballots shall be collected by the District Chief or designate and tallied at the time. The District Chief or designate shall announce the results. The District Chief or designate shall appoint a three (3) member canvass board to review the ballots after which the ballots shall be destroyed.

The District Chief or designate shall open the nominations and they shall not be closed until three (3) calls for nominations have been offered.

If only one (1) candidate is nominated for an office, he/she may be elected by acclamation if so moved from the floor.

A list of all district members eligible for each office shall be posted during the first week of December. Annual eligibility will be based on hours accrued from December 1 to November 30 of the year immediately preceding the election.

Nominating petitions and or declarations of candidacy may be used in lieu of nominations from the floor if provided for in the District Annex.

In case a majority vote is not reached for any office the nominee with the fewest votes will be dropped from the ballot and balloting continued until a majority is reached.

At no time during the balloting shall new nominations be accepted.

Officers shall be elected in the order of succession beginning with the District Chief.

In the event an elected office is left vacant due to a lack of qualified or willing persons, the elected officers may leave the position vacant with the concurrence of the Fire Chief, or may recommend to the Fire Chief that he/she appoint a district member to that position until such time the position can be filled in compliance with these regulations.