

# SAN JUAN COUNTY FIRE DEPARTMENT

**OFFICERS:**

**Policy Number: SJCFD 102-01**

**Issue Date: October 2008**

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## **Policy Statement**

Each District shall have elected officers.

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Each Fire District shall have elected officers in the following order of succession:

1. District Chief.
2. Assistant District Chief for each main station with the Station #1 Assistant District Chief second in succession to the District Chief.
3. Captain/Training Officer.
4. Captain/Medical Officer.

All elected officers shall serve a term of two (2) years (staggered) and shall assume their duties at the first meeting in January - immediately after their election, except where otherwise specified in these Administrative Regulations.

All odd numbered Districts shall have all odd numbered officer positions elected in odd numbered years and even numbered officer positions elected in even numbered years.

All even numbered Districts shall have all odd numbered officer positions elected in even numbered years and even numbered officer positions elected in odd numbered years.

Example:

2002 Districts 2, 4, 6 etc. elect positions 1, 3, 5 etc.

Districts 1, 3, 5 etc. elect positions 2, 4, 6 etc.

2003 Districts 1, 3, 5 etc. elect positions 1, 3, 5 etc.

Districts 2, 4, 6 etc. elect positions 2, 4, 6 etc.

No more than two (2) Elected Officers or may be from the same immediate family. i.e. spouse, father, mother, brother, sister, son, daughter, grandchild, grandparent or immediate in-law within any Fire District.

No person shall hold more than one (1) elected officer position at the same time other than Personnel Board.

Additional officer positions and/or administrative positions may be created by each district within their District Annex to meet individual needs.

Additional officers below the rank of Captain can be either elected by the District members or appointed by the elected officers as determined in the District Annex.

All officers shall abide by and perform those duties outlined in the laws and statutes of the state of New Mexico, the ordinances of San Juan County and the Rules and Regulations, Policies and Procedures of the San Juan County Fire Department.