

SAN JUAN COUNTY FIRE DEPARTMENT

SUPPORT MEMBERSHIP:

Policy Number: SJCFD 103-14

Issue Date: December 2008

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Policy Statement

The purpose of this policy is to allow persons to volunteer to perform tasks other than hands-on firefighting and EMS.

These procedures as listed supersede any conflicting policy and procedure as listed in the San Juan County Fire Department's Policies and Procedures.

The Personnel Board shall be responsible for obtaining all applications and information on all support member applicants.

Support member shall not be permitted to serve as officers in the Fire Department or be eligible for PERA.

Support members shall be persons that wish to serve in a capacity other than firefighting and/or EMS activities.

Support members shall follow the policies and procedures pertaining to regular and/or probationary membership and/or the special provisions outlines in the Support Membership Statement of Duties, based on condition and personal capabilities and department requirements.

The District Chief or his designate shall be responsible for making known to the membership that a certain member is a support member what that member is allowed to do, not do and what is expected of them (their Statement of Duties).

The Personnel Board shall periodically review each support member's Statement of Duties and make revisions as needed. Any change must be made known to the membership in the same manner as stated elsewhere in this policy.

The Personnel Board shall review quarterly whether the expectations of the support member are being met. If expectations are not being met, the Personnel Board will confirm this with the District Chief and the support member shall be given written notification that the requirements are not being met and will follow the attendance policy regarding notification and disciplinary action for expectations (Statement of Duties) not being met.

Support member will be eligible for years of service awards/checks, if the District Chief confirms they are meeting their expectations.

SUPPORT MEMBER STATEMENT OF DUTIES

What member is allowed to do in which situations (at station, on calls, etc)

What member is not allowed to do and in which situations

What member is expected to do and with what frequency / degree of attendance

ATTENDANCE SUMMARY

DUTY

FREQUENCY

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